

Guidelines for Application of Transfer Students Year 2023

2023年度

編入・転入生募集要項

**Educational Foundation of Ota Kokusai Gakuen
Gunma Kokusai Academy Secondary School**

学校法人太田国際学園 ぐんま国際アカデミー中等部・高等部



■ Date of Examination January 25 2024 (Reserve day 26th)

■ Application period From Dec. 18 to 22 2023

※On-site and online examinations conducted

Please contact us if you would like to take a test other than those listed above, depending on your return date.

1. Policy on accepting transfer students

As approximately 70% of the school's lessons are taught in English from the first year of elementary school, students develop high levels of English language proficiency as they progress through the grades. Those wishing to transfer must have the English and Japanese language skills necessary to take classes in the relevant year group. However, JSL (Japanese as second language) classes are also provided for students whose first language is not Japanese.

Examinations for those wishing to transfer to secondary school in April 2024 will be held on the above dates. If other times of the year are preferred, consultation is required. Those wishing to take the transfer exam should register on the school's website. (<http://www.gka.ed.jp> 「Admission」 → 「Transfer for secondary school」)

2. Transfer qualification

①Junior High : TOEFL Junior 700 or above, or equivalent English language skills.

(Upper level of Eiken Grade Pre-2 to lower level of Eiken Grade-2.)

Senior High : TOEFL Junior 780 or above, or equivalent English language skills.

(Upper level of Eiken Grade -2 to lower level of Eiken Grade-Pre1.)

For students whose mother tongue is not Japanese, Japanese Language Proficiency Test N3 equivalent or above.

②Those who live with their parents/guardians in an area where they can commute to the school within an hour or so during the school year (after enrolment).

3. Number of students to be recruited A few students (Some grades have no vacancies)

4. Registration of transfer requests

If you meet the qualifications in 2. above, please register via the website.

◇Registration of transfer requests is limited to once during the academic year (April-March).

◇Registration is cancelled at the end of the academic year (end of March). If there are no places available during the year and you did not take the exam and wish to continue to transfer, please register again after April of the following year.

5. Compulsory education age 【2024 school year】

Grade	Date of Birth
Grade 7 (JH Grade 1)	From 2 April 2011 to 1 April 2012
Grade 8 (JH Grade 2)	From 2 April 2010 to 1 April 2011
Grade 9 (JH Grade 3)	From 2 April 2009 to 1 April 2020

6. Examination dates, subjects and selection procedure

Exam date	Subjects	Selection procedure
January 25th (Reserve day) 26th	Japanese, English, Maths (Maths questions in Japanese and English.)	Comprehensive assessment of written test, interview and documents

※There is also a parental interview (interview time 15-20 minutes).

7. Exam Schedule

The timetable for the examinations depends on the status of the application and will be announced in early January. The schedule is about 4 hours, morning or afternoon. For those taking the online exam, the exam is basically held during daylight hours in Japan. As the content of the examinations varies according to the student's grade, each student will be given a different schedule, even at the same venue.

8. Announcement of the results Results will be mailed within one week after the test is administered. (Online exam takers will be informed of the results by email).

9. Documents required for application

- ①The school's designated application form
- ②A copy of the transcript or report card (Last three years)
- ③ School brochure or the copy of the school website of the current school, if you are currently enrolled in a school outside Japan.
- ④ (If the candidate's first language is not English) TOEFL Junior® Test Score Report
※ In case the TOEFL Junior® Test Score Report cannot be submitted together with the application documents, it must be submitted by the completion of the payment of the entrance fee. Your acceptance may be canceled if the score report is not submitted by the designated date.
- ⑤Copies of the records of activities; Awards, EIKEN/TOEFL test certificate, etc., if applicable

◇Submit to : 〒373-0813 Gunmaken Otashi Uchigashimacho 1361-4
Gunma Kokusai Academy Secondary School Transfer exam application desk

10. Entrance examination fee

◇Fee: 15,000 yen

◇Transfer details : **Bank name : Gunma bank Ota branch**

ガッコウホウジン オオタコクサイガクエン

Bank account name : 学校法人太田国際学園 Gakkohojin ota kokusaigakuen

Bank account number : 2159745

Deposit item: Saving account 普通預金(Futsuyokin)

◇Payment period : **From 18th to 22nd December 2023**

◇Name of the transferor : Please transfer the money in the name of the student taking the exam.

◇Please note that all transfer fees are to be paid by the applicant.

11. Notes on filling in the application form

- Please use a black ballpoint or fountain pen and complete the form in block letters. All fields marked with an asterisk (*) must be completed.
- If siblings apply together, submit one copy per sibling.
- Application form should include a photograph of the applicant
- 'Applicant's name' and 'Parent's name' must be filled in exactly as they appear on the residence certificate. The English (Romanized) name should be written in accordance with the name on the passport.
- The applicant's date of birth should be written in Western calendar.
- In the 'Applicant's nationality' field, select (tick) '1 Japan (Japanese)' if the applicant has Japanese nationality. If the applicant have a nationality other than Japanese, select '2. (Other)' and enter the name of your nationality. If the applicant has more than one nationality, please provide the names of all nationalities.
- The 'Applicant's current address' should be entered from the name of the prefecture as it appears on the certificate of residence. If you live in a apartment, please provide the name of the building and even the room number. Do not forget to include your postcode. In the City ,Prefecture field, enter the name of the municipality and prefecture in Roman (English) characters.
(Example) [*Ota*]City, [*Gunma*]Prefecture
- In the 'Current school' field, please provide the name and location (name of prefecture and city) of the school you are currently attending, in Japanese and English. Please fill in the 'Japanese language supplementary school' field only if you are currently living abroad and attending a Japanese language supplementary school.
- In the 'Application form', please enter your current grade (Japanese school year).
- In the 'Application form', please indicate the date on which you wish to enroll. (Only for mid-year transfers)
- If the 'current address of the parent/guardian' is the same as that of the applicant, write 'same as in the applicant's column'.
- The 'Parent/guardian's occupation/name of employer' field should be completed in Japanese and in romanised (English) notation.
- Please be as specific as possible in the 'Reasons for applying' section.
- In the 'Family members living with the applicant' field, please provide details of all family members living with the applicant, excluding the applicant.
- If a sibling is enrolled at GKA, please enter the name and class of the sibling in the 'Name of sibling enrolled' box.
- If siblings are applying together, please write the names of the siblings in the box 'If applying as siblings'.
- **Email address and telephone number must be provided.**
- On the reverse side of the 'Application form', please attach a copy of the certificate of payment of the application fee.
 - * Please note that deposits made before the application period are invalid. (ATMs can be used).
 - * For transfers from ATMs, the balance is useless, so please fill in the relevant section with a black pen.

Enquiries about transfers

TEL:0276-47-7711 FAX:0276-47-7715

URL <http://www.gka.ed.jp> E-mail info2@gka.ed.jp

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